

Department of Finance and Administration

OFFICE OF FISCAL MANAGEMENT

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MEMORANDUM

TO: John Storey
Catherine Wagoner
FROM: Jessica Johnson
DATE: July 22, 2016
SUBJECT: Dates for Travel Pay for August 2016

SPAHRs Travel for August 2016

NOTE: The Pay Period Start Date is the actual Due Date for processing travel. Agencies need to process their final travel run by C.O.B. on the Pay Period Start Date in order to receive warrants/EFTS on the Pay Date.

FREQUENCY	PAY PERIOD END DATE	PAY PERIOD START DATE	PAY DATE	NOTES
T8	08-01-2016	07-28-2016	08-01-2016	
T1	08-04-2016	08-02-2016	08-04-2016	
T2	08-08-2016	08-04-2016	08-08-2016	
T3	08-11-2016	08-09-2016	08-11-2016	
T4	08-15-2016	08-11-2016	08-15-2016	
T5	08-18-2016	08-16-2016	08-18-2016	
T6	08-22-2016	08-18-2016	08-22-2016	
T7	08-25-2016	08-23-2016	08-25-2016	
T8	08-29-2016	08-25-2016	08-29-2016	
T9	09-01-2016	08-30-2016	09-01-2016	